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ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

EHT (O&M) DIVISION, BERHAMPUR

DUDUMA COLONY, DIGAPAHANDI ROAD, BERHAMPUR-760006

Tel No.: 0680-2271587/ 9438907864

Mail Id: ehm.div.bam@optcl.co.in

TENDER SPECIFICATION

FOR

TENDER CALL NOTICE No. : 05/2018-19

For

Transportation of 15nos of 220KV CTs from departmental Store Mancheswar to Grid S/s Narendrapur including loading & unloading of materials at respective sites.

Cost of tender paper Rs. 600/- + GST @12 % = **Rs. 672/-**
(Rupees Six hundred & Seventy-two only)

ISSUED TO:-

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Estimated Cost: Rs 1,13,076/- (Excluding GST & Transit insurance)



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ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)
E.H.T (O&M) DIVISION, BERHAMPUR

AT- Duduma Colony, Digapahandi Road, Berhampur- 760 006
Telephone: (0680)2271587, E-mail: ehtm.div.bam@optcl.co.in

Notice Inviting Tender Advt. No: O.T No. 05/2018-19

For and on behalf of OPTCL sealed tenders are invited from register Goods Transport Agency (**hereinafter as GTA**) having PAN, GST Registration, to carry out work “Transportation of 15nos of 220KV CTs from departmental Store Mancheswar to Grid S/s Narendrapur including loading & unloading of materials at respective sites.”

SL. NO	DESCRIPTION	COST OF TENDER PAPER	Completion Period
01	Transportation of 15nos of 220KV CTs from departmental Store Mancheswar to Grid S/s Narendrapur including loading & unloading of materials at respective sites	Rs. 600/- + GST @12% = Rs 672/-	45 days from the issue of work order

The tender document can be made available in the office of the undersigned on written request and payment of requisite amount towards cost of tender document by cash/Bank draft drawn in favour of Dy. General Manager, EHT (O & M) Division, Berhampur payable at Berhampur, Odisha. Additional amount of Rs.100/- (Rupees one hundred) only may be paid for postal delivery of tender document. The undersigned shall not be held responsible for any postal delay.

The bid must be accompanied with an amount **Rs 1130/-** as EMD in shape of DD/Cash drawn in favour of Dy. General Manager, EHT(O & M) Division, Berhampur payable at Berhampur, Odisha. The tender documents will be opened in the office of the undersigned in the presence of the Bidders (or) their Authorized Representatives present if any on 09.08.18. If the last date of receipt opening of Tender falls in holiday, then the Tender paper will be Received /opened in the next working days.

Date of Sale of Tender Paper: **Dt. 28.07.18 to Dt. 08.08.18.** (During Office Hours)

Last Date of Receipt of Tender Paper: **Dt. 09.08.18 up to 1.00 PM**

Date of Opening of Tender Paper: **Dt. 09.08.18 at 3.00 P.M.**

Tender should be dropped in **Tender BOX-3.**

The undersigned reserves the right to accept or reject any all tenders without assigning any reason thereof. For details please visit our web site: www.optcl.co.in.
Corrigendum if any will be published in the web site only.

Dy. General Manager
EHT (O & M) Division
Berhampur

**TENDER SPECIFICATION FOR TENDER CALL
NOTICE No. : O.T No 05/2018-19
OF EHT (O & M), DIVISION, BERHAMPUR**

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7.	COST OF TENDER PAPER (Non-refundable)	Rs. 600/- + GST @ 12% = Rs.672/- (Rupees Six hundred & Seventy-two only) by Cash/ Bank Draft drawn in favour of Dy. General Manager, EHT(O & M) Division, Berhampur payable at Berhampur, Odisha.
8.	E.M.D	Rs. 1130/-only by cash / bank draft drawn in favour of Dy. General Manager, EHT (O & M) Division, Berhampur payable at Berhampur, Odisha.
9.	SALE OF TENDER PAPER	From 28.07.18 to Dt. 08.08.18 . (During office hours) available in the office of the Dy. General Manager (Ele.), EHT (O&M) Division, OPTCL, Chatrapur
10.	LAST DATE OF RECEIPT OF TENDER PAPER	Dt. 09.08.18 up to 1.00 PM & should be dropped in Tender Box –3.
11.	DATE & TIME OF OPENING OF TENDER	Dt. 09.08.18 at 3.00 P.M.
12.	Tender posted by the registered post to should be reached at:	Odisha Power Transmission Corporation Ltd., Office of the Dy. General Manager, EHT (O & M) Division, Berhampur. AT- Duduma Colony, Digaphandi Road, Berhampur-700 006, Odisha.

INSTRUCTION TO BIDDERS

SECTION - I

The Bidders must read in detail the “Instruction to Bidders” and “General terms and conditions” before filling the tender documents.

1. TENDERS:

- A) Only those who have purchased the Tender specification from this office can submit their Tender. Bidders must submit their bids with original signature.

- B) Tender must be submitted in sealed cover subscribed as **“O.T No. 05/2018-19: Transportation of 15nos of 220KV CTs from departmental Store Mancheswar to Grid S/s Narendrapur including loading & unloading of materials at respective sites.**

- C) Tender shall be submitted either in person or by registered post & any other means of delivery shall not be accepted. Detailed postal address with PIN No., Phone / Fax/Email of bidder must be mentioned in the application requesting for tender document and on the tender bid. The authority is not responsible for receipt of tender after due date due to postal delay or any other reasons. The tender should be posted by the registry post to reach at **Odisha Power Transmission Corporation Ltd., Office of the Dy. General Manager, EHT (O & M) Division, Berhampur, Duduma colony, Digaphandi Road, Berhampur-700 006, Odisha.** Tenders received after due date due to postal delay or any other reason will not be considered. The tenderer who wants to receive the tender paper by post have to deposit additional Rs100.00 along with the tender paper cost.

- D) The bidder is to deposit EMD @ **Rs 1130/-** in shape of cash / bank draft drawn in favour of Dy. General Manager, EHT (O & M) Division, Berhampur. The tender without EMD will be liable for rejection. The EMD of successful tenderers will be refunded after deposit of security-cum-performance deposit. The EMD of all unsuccessful tenderers shall be refunded on written request after finalization of tender. No interest shall be paid on EMD. No adjustment towards EMD shall be permitted against outstanding amount, if any, remain with the OPTCL.

2. FORFEITURE OF EMD:

- A) In the event the successful tenderer fails to carry out the works / partly carry out the works as per the technical specification the EMD so deposited shall be forfeited.
- B) Any deviation from the terms and conditions of the contract the EMD so deposited shall be forfeited without any notice.
- C) The EMD not claimed within a period of **one year** from the date of issue of this order & the Security deposit not claimed for refund within **three years** after completion of contract, will be forfeited. Hence you are requested to claim the EMD & the Security deposit within the scheduled period.

3. INFORMATION ON COMPETITORS:

Bidders have right to know information on competitors only at the time of opening of the bids. No further information on competitors shall be provided at any other point / stage of the tender without prejudice to Right to Information Act – 2005.

4. OPENING OF TENDERS:

- A) Copy of PAN card, Valid proof of GTA, GST Registration Certificate (if any) must be enclosed with the tender bid.
 - B) Bidders themselves or their authorized representatives limited to one person only (possessing authorization letter in original) shall be allowed to attend opening event of the tenders.
6. The Authority reserves the right to award the contract among any responsive bidders against this tender. The authority reserves the right to reject any or all the tenders and alter the quantum of works without assigning any reason thereof.
7. The bidders are advised to inspect the site before assessing their rates to be quoted in the tender.
8. Tender should be prepared clearly and without any overwriting and corrections. Erasures and other changes shall bear the dated initial of the person signing the Tender.
9. In the event of discrepancy or arithmetical error in the schedule of price, the decision of the purchaser shall be final and binding on the tenderer. For evaluation, the price mentioned in words shall be taken if there is any difference in figure and word in the price bid.

Dy. General Manager

GENERAL TERMS AND CONDITIONS

1. **a. Scope of Work:** Detailed scope of work is appended at Section-III.
b. Validity: The Tenderers are requested to keep the validity of their offer for a period of 3 months from the date of opening of tender.
2. **Price:** The bidders are advised to quote their rate as per the price schedule at Annexure – I. The GST & transit insurance charge as applicable will be paid extra.
3. **Completion of Work:** The work should be completed in full shape within 45 days from the date of agreement.
4. **Penalty:** Penalty @ ½% (half per cent) per week up to a maximum of 5% (five percent) of the total value of the work order will be imposed and recovered from dues admissible if the work is not completed within the scheduled period.
5. **Security-cum- Performance Deposit:** The tenderers whose offer qualifies for acceptance will be awarded Work Order and the contractor shall have to deposit Security cum performance guarantee deposit equal to 10% (Ten percent) of contract value in shape of Cash receipt / Bank Draft /N.S.C. / K.V.P / Post Office Savings Bank Account /Post Office Time Deposit Account pledged in favour of **Dy. General Manager, EHT(O&M) Division, Berhampur**. The Security deposit will be released along with the final bill on completion of work & due verification. No interest shall be paid to the agency towards the security deposit so deposited by the contractor.
6. **Terms of Payment:** 100% payment will be paid by the paying officer after completion of work and due verification thereof by the Verifying officer and approval of Guarantee Certificate & completion certificate from the competent authority. The bills in triplicate should be submitted to the paying officer along with completion report duly verified by the concerned Verifying Officer.
7. **Verifying Officer:** - The **A.G.M, TL Sub-Division, Narendrapur** is verifying officer for the work.
8. **Paying Officer:** The **DGM, EHT (O&M) Division, Berhampur** is the paying officer for this contract.
9. **Agreement:** The successful bidder shall have to enter into an agreement with the concerned Engineer-in-charge in the approved contract agreement form within 07days on receipt of work order. The agency have to deposit the security amount before enter into the agreement.
10. **SUBMISSION OF Certificate:** Clear attested Xerox copies of proof of GTA, PAN card & GST registration certificate issued by the competent authority should be submitted along with tenders, failing which the tender will be rejected. The agency should produce the original documents for verification within 10 days from the date of opening of tender.

11. **Force Majure:** The Agency shall not be liable for any penalty for delay or for failure to perform the Contract for reasons of FORCE MAJURE, such as acts of God; acts of public enemy, acts of Govt, fires, floods, epidemics, quarantine restrictions, strike, freight, embargoes provided that the contractor shall within 10 days from the beginning of such delay notify to OPTCL in writing of the cause of delay. The OPTCL shall verify the facts and grant such extensions, if only facts justified.
12. **Experience:** The bidders are required to submit the list of his past experience on similar work done along with the supporting documents. Agency having experience similar nature of job will be given preference to others.
13. **Safety Measures:** Only trained & experienced men/driver should engage for loading, unloading & transportation of equipments under direct supervision of engineer-in-charge, OPTCL. The work should be carried out on full risk & cost to Transport Agency & OPTCL will not be responsible for any kind of risk coverage arising during execution of work.
14. **Insurance:** Transit Insurance will be arranged by contractor for safety of workmen & equipment.
15. **Workmen Compensation:** The contractor shall be fully responsible for paying compensation if any, under the Workmen Compensation Act on account of workmen deployed by him.
16. **Payment due from Contractor:** All costs and damages for which the agency is liable to the authority will be deducted from the agency under the contract. The bidder shall have the responsibility to settle the matter with insurance company for any damage to 220KV CT during loading, unloading & transportation.
20. **Jurisdiction of Court:** Suits if any, arising against the work order to be issued to the contractor shall be filed by either party in any court of law to which the jurisdiction of Court of Berhampur extends.

The Authority reserves the right to award the contract among any responsive bidders against this tender. All other terms and conditions will be governed by OPTCL as per Rules.

Dy. General Manager

SECTION - III

Scope of Work: Transportation of 15nos of 220KV CTs from departmental Store Mancheswar to Grid S/s Narendrapur including loading & unloading of materials at respective sites.

Technical specification:

1. Transporting of 220KV CT from Mancheswar Store to Grid S/s Narendrapur
Apprx. distance : 200km
2. Details on 220KV CT:
 - a. Apprx. Weight of CT : 700kg
 - b. Apprx. Dimension of 220KV CT box: 4 x 1.2 x 1.2 mtr (l x w x h)
 - c. Apprx. Valuation of one 220KV CT : Rs 3,50,000.00
3. Loading & unloading should be done by using hydra or equivalent machine under direct supervision of Engineer-in-charge.

**Dy. General Manager
EHT (O&M), Division
Berhampur**

Schedule of Price

Annexure –I

SI No	Description of Items	UOM	Quantity	Unit rate in Rs	Unit rate in word	Total Amount	Total Amount in word
1	2	3	4	5	6	7 = 4*6	8
1	Transportation of 15nos of 220KV CTs from departmental Store Mancheswar to Grid S/s Narendrapur including loading & unloading of materials at respective sites. Specification of CT: i) Apprx. Weight of CT : 700kg ii) Apprx. Dimension of 220KV CT box: 4 x 1.2 x 1.2 mtr (l x w x h) iii) Apprx. Valuation of one 220KV CT : Rs 3,50,000.00	Nos	15				

GST@ _____ **(Inclusive/ Exclusive)**

Date:
Place:

**Signature of the tenderer
with seal**

Dy General Manager

DETAILED DATA SHEET TO BE FURNISHED BY THE TENDERERS

1	Name of the Goods Transport Agency with detailed postal address.	
2	Earnest money deposited vide Bank Draft No./ money receipt No _____ date _____ amount in Rs. _____ (Rupees _____)only	
3	Attested copy of GST Registration Certificate	Furnished / Not furnished
4	Attested copy of PAN no	Furnished / Not furnished
5	Proof of Goods Transport Agency	Furnished / Not furnished
6	No Relationship Certificate	Furnished / Not furnished
7	Attach past experience certificate for similar job in OPTCL/ DISCOM or equivalent	Yes / No
8	Agreed to furnish Contract security deposit	Yes / No
9	Agreed to accept payment terms as per the tender specification	Yes / No
10	Agreed to adhere to completion of work as per the tender specification	Yes / No
11	Agreed to accept penalty clause as per the tender	Yes / No
12	Agreed to keep validity of the offer 3month from the date of tender opening without any variation in tender clause.	Yes / No

Date**Signature of the Tenderer
with seal.**

N.B: Please tick mark the furnished one & strikeout the other.

NO RELATION CERTIFICATE

This is to Certify that, I/ We _____
have no relationship with any of the employee in the rank of Asst. Manager and
above serving under EHT(O&M), Division, OPTCL, Berhampur. In case the
above statement is found to be false, I/We may be debarred from any payment
due on account of this contract.

**Signature of the Tenderer
with seal.**

