



ODISHA POWER TRANSMISSION CORPORATION LIMITED  
OFFICE OF THE GENERAL MANAGER (ELECTRICAL)  
EHT O & M CIRCLE, BIDYUTPURI COLONY, BERHAMPUR – 760 010  
FAX/☎: 0680-2291905, ☎0680-2291904, J9438907601  
CIN: U40102OR2004SGC007553

**TENDER CALL NOTICE NO.: 03/2017-18**

**EMPANELMENT OF SUPPLIERS & CONTRACTORS FOR THE VENDOR LIST OF E.H.T (O&M) CIRCLE, BERHAMPUR**

Interested Manufacturers / Authorised Dealers/ Suppliers/Civil Contractors, MV/HV Electrical License Holders & Labour Contract License Holders are requested to apply to this Circle to be empanelled in the approved vendor list of this Circle for supply of following materials as an Annexure (A) & Execution of works mentioned in Annexure (B) up to Rs. 1,00,000/-.

**Annexure (A)**

- Supply of all electrical, mechanical & civil type of spare parts & other items required for different Grid Sub-Stations, lines & offices & vehicle spare parts for departmental light & heavy vehicles.
- Supply of consumable materials used in different Grid Sub-Stations, Lines & Offices such as Nuts bolts, markin cloth, paints, grease, mobil oil & other lubricants, Silica gel, cotton waste, rust lick, CRC, lamps & connectors, checquered plates, petroleum jelly, aluminium binding tape, M-seal compound, PH & sanitary fittings, Gardening & horticulture items, Electrical wiring materials & other materials.
- Supply of ACDB, DCDB, Marshalling box, CTJB, Control Panels, Console Boxes etc. from Manufacturers, Authorised Dealers/ Reputed Suppliers etc.
- Supply of different IT consumable materials like cartridge, ribbon, cord, PCBs including other materials of computer & printer, fax machine, Toner & Drum cartridge of Xerox machine along with repair of computer, UPS, fax machine, Xerox machine etc.
- Printing & supply of stationary materials from reputed suppliers & printers.

**Annexure (B)**

- Construction & repair of civil nature of works in Grid Sub-Stations, Lines & Offices.
- Construction & repair of electrical nature of works in Grid Sub-Station, Lines & Offices.
- Repair of departmental vehicles.
- Hiring of light & heavy vehicles.
- Consultancy firm regarding repair of different electrical & civil nature of work in different Grid Sub-Station & Lines.
- Supply of skilled & unskilled workman on daily wages basis by registered labour contractor.

Those who are interested to get empanelled in the vendor list should furnish their willingness along with the following documents to this office of the undersigned on or before **Dated 09.09.2017** in Person/ Registered Post / Speed Post. The list so finalized after scrutiny shall be intimated in due course.

**Documents Required:-**

1. For supply of materials.
  - 1.1. Firm Registration Certificate.
  - 1.2. GST Registration Certificate & PAN Card.
  - 1.3. Authorized Dealership, Manufacture's Certificate, if any.
  - 1.4. Present address for communication, Phone No. (Land and Mobile), Fax No., E mail id etc.
  - 1.5. Mention types of materials capable of supplying.
  - 1.6. Credential and copy of past order received from different Govt. & Semi Govt. organization during last one year.
  - 1.7. I.T Return of last two years.
2. For Civil / Electrical works or both
  - 2.1 Valid Civil / Electrical License or both
  - 2.2 GST Registration Certificate & PAN Card.
  - 2.3 Labour Licence, if any
  - 2.4 Present address for communication, Phone No. (Land and Mobile), Fax No., E mail id etc.
  - 2.5 Past experiences of execution of works if any. Mention the nature of works capable of executing.
  - 2.6 Credential and copy of past order executed at different Govt. & Semi Govt. Organization during last one year.

  
General Manager (Elect.)  
EHT (O&M) Circle,  
Berhampur